

WORCESTER COUNTY BOARD OF EDUCATION
6270 WORCESTER HIGHWAY
NEWARK, MARYLAND 21842-9746

FUND RAISING APPROVAL REQUEST FORM

SCHOOL: _____
GROUP: _____
ADDRESS: _____

CONTACT PERSON: _____
PHONE: _____

DESCRIPTION OF PROJECT: (Type of Activity, Items to be Sold, etc.)

DESCRIBE USE OF FUNDS RAISED:

NAMES OF FUND-RAISING COMMITTEE MEMBERS: (Minimum of 3)

NAMES OF FINANCE COMMITTEE MEMBERS: (Minimum of 2)

LIST PARTICIPANTS IN PROJECT: (i.e. – Students, Parents)

AREA WHERE SALES WILL BE MADE:

By submitting this application, the _____ of _____ School agrees to follow all Board of Education policies, which include but are not limited to the following:

1. The project will in no way conflict with any school laws or the regulations and policies of the Board of Education.
2. Nothing in the project will violate community standards and beliefs and cause no community discord.
3. Anything purchased with the funds raised will become the property of the Board of Education and be subject to its jurisdiction.
4. No activities of the project, other than the planning stage, will commence until after specific approval by the Board.
5. Permits may be necessary for certain activities, such as raffles, and other games of chance. The sponsoring group is responsible for obtaining all required permits. The approval granted on this form does not replace any permit required by an state or local government agency.

Requested by:	
Group:	
Principal's Signature:	School:
Superintendent's Approval:	Date: